

## Preamble

The [User Framework Regulation \(Ordinance\) for the Communication and Data Processing Infrastructure of Christian-Albrechts-Universität zu Kiel \(CAU\)](#) shall ensure insofar as possible the trouble-free, unimpeded and secure use of the communication and data processing infrastructure of the CAU. In the context of section 3, paragraph 4 of the Ordinance, this guideline shall support this aim regarding stability and reliability of the communication and data network with technical and organizational rules.

The IT-officers (German: IT-Beauftragte) mentioned in the following text are the contact persons appointed by the institutes and organizations of the CAU for IT-questions to the Computing Center.

## Regulations

1. It is not allowed to connect active network devices (e.g. office-switches, router) without consultation of the Computing Center. If there aren't sufficient network connectors (RJ45-LAN) in the office, please contact your IT-officer.
2. IP-addresses are assigned by the IT-officers in accordance with the Computing Center and cannot be freely chosen.
3. The operation of DHCP-servers has to be coordinated with the Computing Center.
4. Only the Computing Center is operating the WLAN-infrastructure on the campus. It is not allowed to operate access-points (hotspots) which have been procured by other institutions or privately. It is particularly forbidden to operate mobile devices like smartphones or laptops as a hotspot.
5. It is not allowed to build a network tunnel within the university network or between the university's network and an external network.
6. The use of so-called network scanners is only permitted for authorized persons and exclusively within subnets of the own institution only temporary for administration purposes. Any further analysis or monitoring of network activities is forbidden.
7. The Computing Center reserves the right to take any unauthorized hardware or software components within the meaning of these regulations out of operation.

Computing Center of University Kiel, 12 January 2016