

(This form may be printed and reproduced; the signed original will always be recognized at the Computing Centre!)

Application for usage of the Rechenzentrum of CAU zu Kiel

An das
Rechenzentrum der Universität Kiel
Benutzerverwaltung
Hauspost

Please fill legibly in block letters and don't forget to sign.
Incomplete or illegible forms will be returned.

Facility/Department/Clinic: _____

Cluster of excellence: _____
(If you belong to one)

User: Mr. Mrs. _____ phone: _____

Head of facility/project: _____ phone: _____

User account: _____ CIM account ¹: _____
(If existing) *(If existing)*

E-Mail address: _____
(Mandatory, preferably official)

1. Which services would you like to use? (please check)

Along with the user account of the computing centre employees automatically receive access to VPN, WLAN, video conferencing (BBB), CAU-Cloud and personal storage space. The account can also be activated for poster printing and campus copiers by the decentralized admin for copy codes.

<input type="checkbox"/>	E-Mail	please fill 2. on the back of this form
<input type="checkbox"/>	Web hosting services	please fill 3. on the back of this form
<input type="checkbox"/>	E-Learning (OpenOlat)	Access to e-learning and exam server
<input type="checkbox"/>	E-Learning (OpenOlat) as author	Access to e-learning and exam server as author
<input type="checkbox"/>	Institute computers _____	(please fill in name of institute computer)

Other (after consultation)

Please note:

For use of high-performance computers "nesh" and "rzcluster" please fill in **form 3.**

¹ Your personal account for the university's identity management (see also rz.uni-kiel.de/go/idm)

2.

! Only fill in if applying for **E-mail !**

E-mail address in namespace of the department (domain)

Will be given by authorized representative (IT- or network administrator of the department)!

E-mail address

E-mail address in general namespace (domain)

_____ @email.uni-kiel.de

Signature of authorized representative

3.

! Only fill in if applying for **webhosting services !**

Data should be accessible at http://www._____

Additional services (besides regular upload): PHP MySQL

Alternatively:

Usage of content management system “**plone**” in official layout of the CAU.

4. Usage of the University Computing Centre is based on the **USER FRAMEWORK REGULATION ORDINANCE:**

(See also <https://www.rz.uni-kiel.de/en/about-us/terms-and-policies/benutzungsrahmenordnung.pdf>

The user framework regulation will be accepted by signing this form.)

5. **By signing this contract, it will be confirmed that personal data given in this form is subject to the strict legal regulations by federal state data protection law and data protection basic regulation. If necessary, an entry into the processing activities list has to be adjusted by the responsible person/institution in cooperation with CAU data protection official.**

6. All work will be financed using funds of the university, its associated facilities or funds of the DFG. Every other funding needs written approval.

7. As a rule, the usage permission is valid until the end of the user’s employment contract at Kiel University, if it is known to the identity management (CIM). In case of any doubt or if the end can’t be determined by CIM the usage permit is valid for a maximum of seven months: for applications after 1st January until the following 15th August and for applications after 1st July until the following 15th February, unless an earlier expiry date has been agreed.

8. **Six month after expiration of usage permission all saved data will be deleted.**

9. **Personal data** given in this form will be digitally processed and saved. By signing this form you give your permission to do so (see also DSGVO Art. 6 (1)b).

Kiel, date: _____

Signature head of facility/project

Signature user